

## Documents Often Needed at Your FSP Interview

(For yourself and all other members of your family who live with you)

### DOCUMENTS:

- Social Security cards
- Birth certificates or baptism records
- Driver's license or passport
- Marriage certificate
- Divorce or separation papers
- Immigration documents
- Medical insurance cards, Medicaid cards, Medicare card, cards from clinic, pharmacy, etc.

### PROOF OF INCOME:

- Pay stubs/verification of income from employer (for past 4 weeks) for everyone who works
- Social Security or SSI awards letter
- Pensions and/or retirement
- Loans or contributions received
- Unemployment benefits
- Child support and/or alimony received
- Self-employment income
- Educational loans, grants or scholarships

### PROOF OF ASSETS:

- Most recent savings account statement
- Most recent checking account statement
- Proof of stocks, bonds, money market certificates, etc.
- Motor vehicle registration cards

### PROOF OF EXPENSES:

- Bills from doctors, hospitals, medicine, etc.
- Hospital discharge summary and itemized bill
- Cost of child care/dependent care expenses (letters from caregivers should be signed and dated and include name, address, telephone, cost of care)
- Rent or mortgage payments (rental lease or deed and proof of monthly payment)
- Proof of living arrangements (letter from roommates or landlord)
- Utility bills (gas, electric, water, telephone, etc.)
- School tuition
- If your expenses are higher than your income, letter explaining how you manage.

### OTHER VERIFICATIONS:

- Information about the absent father(s) of your children
- Proof of pregnancy
- Proof that your children attend school (report card)
- Immunization records for children
- Copy of most recent income tax return