



JOB DESCRIPTION:

Position Title: Food Hub Assistant

Reports to: Market Manager

Full-time or Part-time Seasonal Position (March - End of November)

ORGANIZATION DESCRIPTION:

Dreaming Out Loud's mission is to create economic opportunities for the DC metro region's marginalized community members through building a healthy, equitable food system. Dreaming Out Loud is rebuilding urban, community-based food systems through social enterprise, helping to increase access to healthy food and improve community health, develop low-income entrepreneurs and cooperatives, and train at-risk adult residents for sustainable, family-supporting wages.

POSITION SUMMARY:

Dreaming Out Loud, Inc. seeks a hardworking, reliable person to assist with all aspects of the DOL Food Hub, a startup food distribution enterprise. DOL Food Hub is an innovative social enterprise operated by Dreaming Out Loud, Inc. in partnership with local farmers, community-based organizations and schools in the DMV area. The Food Hub produces several weekly farmers markets during the growing season (May - November) and also delivers fresh produce to wholesale customers like school cafeterias and restaurants. Our goal is to improve neighborhood access to healthy food and developing economic opportunities for local residents. The DOL Food Hub operates at several sites but primarily at our farm, The Farm at Kelly Miller, in Ward 7.

The Food Hub Assistant will assist the Market Manager and Farm team with all market and wholesale delivery work during the growing season. We are in our third year of operation and are growing and changing rapidly. We are looking to hire a Food Hub Assistant to help the Market Manager with daily tasks on the farm, including, but not limited to, delivery and setup of produce at market and to customers, receiving and organizing produce from farmers, keeping track of inventory using our record keeping system, collecting information or payments from customers and cleaning our facilities and equipment.

The ideal candidate will have a love for food and the ability to roll up their sleeves to be helpful. This work is very physical and involves lifting, bending, standing for long periods, pulling heavy loads on a cart and driving. If you are open to gaining skills in sustainable agriculture, food business, or entrepreneurship, we have lots of opportunities to gain experience and training.

JOB RESPONSIBILITIES:

- Assist with all operations at the Food Hub including receiving, loading, inventory, delivery and cleaning.
- Assist with weekly markets and some harvesting, packaging and distribution may be required.
- Assist with outreach for all volunteer and community events.
- Responsible for customer service and be able to communicate with customers and coworkers.
- Attend community events, conferences and workshops throughout the year.
- Occasional computer use required for cashier duties.

- Give food demos and prepare samples at market.

EDUCATION, EXPERIENCE, SKILLS AND ABILITIES:

- 0-2 years of experience in food service, food production heavy labor, moving, farming or gardening
- Strong work ethic
- Current/unexpired driver's license and clean MVR history
- Ability to work in various weather conditions
- Ability to lift up to 50 lbs
- Availability on some evenings and weekends
- Demonstrated ability to creatively solve problems
- Computer skills and experience with database entry a plus

Compensation

\$17 - 20/hr Seasonal to Full year, 40 hours week

Seasonal: March to End of November

DOL provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, gender, gender identity, sexual orientation, national origin, age, disability or genetics. In addition to federal law requirements, DOL complies with applicable state and local laws governing nondiscrimination in employment in every location in which the organization has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, and transfer, leaves of absence, compensation and training.

WANT TO APPLY?

Send your resume and cover letter with the subject line: LAST NAME - Food Hub Assistant to opportunity@dreamingoutloud.org. If your application is selected, we will contact you to set up an interview! Applicants will be interviewed on a rolling basis.

EQUAL OPPORTUNITY STATEMENT:

DOL provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, gender, gender identity, sexual orientation, national origin, age, disability or genetics. In addition to federal law requirements, DOL complies with applicable state and local laws governing nondiscrimination in employment in every location in which the organization has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, and transfer, leaves of absence, compensation and training.