



***Join our Food Access Benefits Outreach Team
Positions Hiring Immediately
PLEASE POST & SHARE
Posted September 7, 2021***

***Apply at jobs@mocofoodcouncil.org
www.mocofoodcouncil.org***

MCFC is the primary convener of businesses, nonprofits, government agencies, and residents around food system issues in Montgomery County, connecting 2,000+ partners in education, advocacy, and collaboration building initiatives. Our work cultivates a more resilient, sustainable, and equitable local food system by enhancing food access for the 100,000+ residents at risk for hunger, expanding food education for residents, supporting County farms and food/beverage businesses, and addressing the environmental impact of local food production, distribution, consumption and recycling.

The MCFC staff is a small team of 10 who collaborate closely with 25 volunteer Council Members and 400+ active working group partners. MCFC strives to cultivate a collaborative, supportive, and transparent work environment where all employees have opportunities to develop and apply new skills, independently shape and implement initiatives, and build partnerships with broad and diverse community stakeholder groups.

Position Overview

We seek self-motivated, skilled, and goal-oriented individuals who are passionate about food access initiatives and SNAP outreach for coordinator and assistant positions. Full-time and part-time, as well as long-term and short-term, positions are available. These positions will require some evening and weekend hours. We are accepting applications on a rolling basis, but plan a first-round review of applications on September 21, 2021.

Responsibilities include, but are not limited to, the following areas:

- Assist in the management of the Montgomery County Food Council's SNAP Outreach program
- Recruit and train community volunteers on SNAP outreach
- Educate partner organizations on SNAP eligibility requirements, prescreening and application assistance
- Increase awareness among County residents and broader local community of SNAP resources and eligibility requirements
- Screen County residents for SNAP eligibility
- Directly assist County residents with SNAP applications
- Connect County residents with food assistance resources
- Conduct outreach to County residents around other nutrition assistance programs, such as WIC, child nutrition programs, and farmers market programs
- Administrative and programmatic support as needed

Requirements:

- Multi-lingual preferred, with proficiency in Spanish preferred
- Strong verbal and written communication skills
- Comfort with public speaking and presenting
- Excellent organizational skills and attention to detail
- Cultural competency and ability to work effectively with a diverse community of stakeholders
- Associate or Bachelor's Degree or equivalent work experience
- Proficiency in Microsoft Office Suite and Google Drive a plus

The successful candidate will be expected to provide their own computer with Internet and printer, mobile telephone for communication, and reliable transportation. Mileage and/or public transportation costs for meetings and events incurred are eligible for reimbursement. Access to an automobile is recommended but not required. Benefits for permanent employees over 30 hours include generous paid time off, matching SIMPLE IRA, reimbursement of eligible healthcare expenses through an employer-funded Healthcare Reimbursement Account, a technology stipend, and paid medical leave.

Application Process:

To apply, please email a cover letter and resume to jobs@mocofoodcouncil.org by September 21st with the subject line "Food Access Benefits Outreach Team." Please indicate if you are interested in a full-time or part-time position, your available start date, and your end date, if applicable. Cover letters should include a summary of the candidate's professional and personal connection to the Montgomery County community and experience engaging in food access issues. No phone calls please.

The Food Council is committed to building equity in a food system that has, since its very beginning, established and reinforced structural racism and social injustice. We strive to create and strengthen pathways for those who have been marginalized by our food system to direct the policies and programs that will build a more equitable system. The MCFC prioritizes the expertise and leadership of people of color in facilitating systems change and building a team that reflects the diverse population of Montgomery County's communities. We actively encourage and seek applications from Black, Indigenous, and people of color and members of the gay, lesbian, bisexual, and transgender community. We also encourage applications from people with these identities or who are members of other marginalized communities. The MCFC is an equal opportunity, affirmative action employer, and is firmly committed to a policy against discrimination based on age, sex, race, religious creed, sexual orientation, disability or ethnic or national origin.

Learn more about the Montgomery County Food Council at: www.mocofoodcouncil.org.